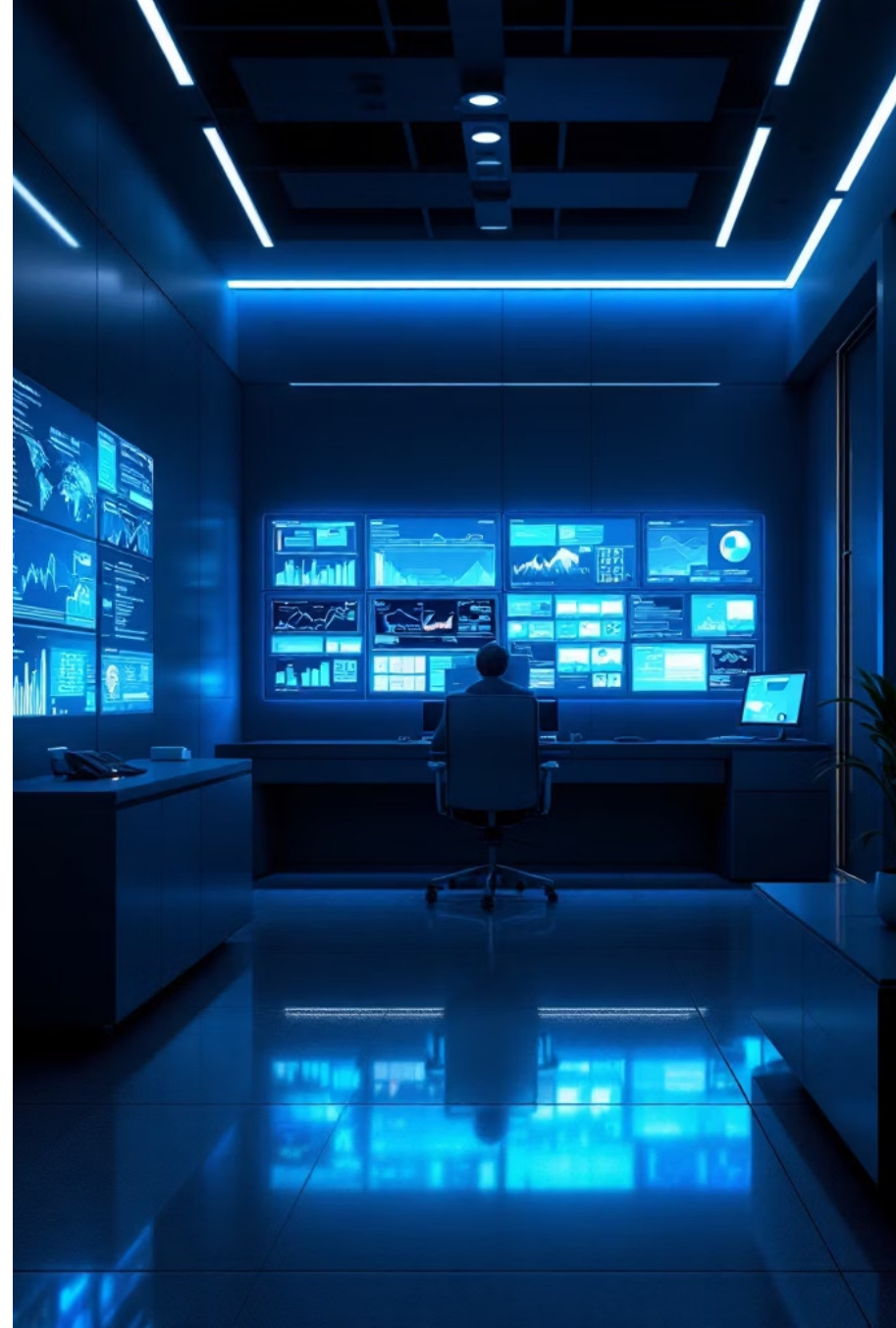


SAMPLE DECK · MVP.DEV

Internal Tool Sample

Example of a custom internal operations tool for approvals, queue management, reporting, and team coordination.

- ❏ This is a representative sample deck. No client-confidential details are included. All workflows, screens, and data shown are illustrative.



THE PROBLEM

Operations Running on Workarounds

Most internal teams don't lack process — they lack a system. The result is a patchwork of spreadsheets, email threads, and manual handoffs that slow execution and obscure accountability.

Spreadsheet Dependence

Trackers multiply across teams. Version control breaks down. No single source of truth exists for requests or status.

Queue Confusion

Incoming requests land in inboxes and Slack threads. Priority is invisible. Work gets dropped or duplicated.

Manual Approvals

Approvals route through email chains. No audit trail. Decisions are undocumented and hard to revisit.

No System of Record

Reporting is assembled after the fact. Leadership visibility requires manual aggregation every time.

Proposed Internal Tool Structure

A purpose-built operations tool consolidates intake, approvals, dispatch, and reporting into a single coordinated workspace — designed for how your team actually works.



Intake & Request Queue

Structured submission form. Requests land in a prioritized, categorized queue — visible to the whole team.



Approval Workspace

Reviewers act directly in-tool. Every decision is timestamped, attributed, and logged automatically.



Assignment & Dispatch

Approved items route to owners. Capacity and workload are visible before assignment.



Manager Dashboard

Real-time reporting on throughput, cycle time, and team performance — no manual assembly required.

What the Tool Looks Like in Practice

Queue Board

All active requests in a single view. Filterable by status, owner, priority, and date. Drag-to-reorder and bulk actions included.

Record Detail

Full context on any request — submitter, history, attachments, linked items, and current workflow stage — in one structured panel.

Approval State View

Clear approve / reject / escalate actions with mandatory comment fields. Status updates propagate instantly across the queue.

Manager Reporting

Configurable charts and tables: SLA compliance, open vs. closed volumes, cycle time by type, and team throughput trends.



Controls Built Into the Workflow

Why Governance Matters

Without structured controls, even well-designed tools create risk. Permissions, audit trails, and escalation paths are not optional — they are core to operational trust.

Every action in the tool is logged. Every role boundary is enforced. Every escalation has a named owner.



Role-Based Permissions

Requestors, reviewers, approvers, and admins each operate within clearly scoped access levels.



Immutable Audit Trail

Every status change, approval, and edit is timestamped and attributed — exportable for compliance review.



Escalation Ownership

Stalled items surface automatically. Escalation paths are predefined and assigned to named individuals.



Workflow Status Visibility

Every stakeholder sees exactly where each item stands — no chasing, no status meetings.



OUTCOMES

What Changes When You Build the Right Tool

↓80%

Manual Coordination

Fewer status requests, emails, and check-ins needed to move work forward.

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System of Record

One place for every request, decision, and outcome — across the full team.

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Spreadsheet Workarounds

Reporting is live, not assembled. Decisions are logged, not reconstructed.



Built by MVP.dev — This sample illustrates the type of internal operations tool we design and deliver. Timelines, scope, and feature sets are scoped to your team's specific workflows. Reach out to discuss a custom build.